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REPORT ON VISIT TO ZURICH, SWITZERLAND and CAIRO, EGYPT
by Peter Mills
CropLife Africa Middle East
05-March-2006 to 18-March-2006

PURPOSE

- **Executive Committee Meeting:** attend first ExCo for 2006.
- **Presentation:** on CropLife training activities.
- **Orientation:** introduction to Nile Delta agricultural area, farming and training systems.
- **Personnel:** meet with training staff from CropLife Egypt and Ministry of Agriculture's Extension Service Sector.
- **Training:** conduct **five day** course on **Training of Trainers** in El Mansoura-Dekrnis Egypt, for training staff from the Ministry of Agriculture's Extensive Service Sector.
- **Training Materials:** hand over training materials to all trainees and other training staff
- **Meeting:** meeting with CropLife Egypt.

ACTIVITIES

Sunday, 05-March-2006

- 08h00: **Preparation**
- 16h40: Depart Durban (SA570)
- 17h50: Arrive Johannesburg (SA570)
- 20h40: Depart Johannesburg (SA272)
- Overnight: Plane

Monday, 06-March-2006

- 07h00: Arrive Paris (SA272)
- 08h50: Depart Paris (LH4301)
- 10h05: Arrive Stuttgart (LH4301)
- 10h55: Depart Stuttgart (LX1177)
- 11h40: Arrive Zurich (LX1177)
- 12h30: Arrive hotel
- 14h00: **ExCo Meeting Day 1**
- Overnight: Zurich - Hilton Hotel

Tuesday, 07-March-2006

08h30: **ExCo Meeting Day 2**

Overnight: Zurich - Hilton Hotel

Wednesday, 08-March-2006

08h00: **ExCo actions:** ToT participants lists; Quality Manual; KPI's

Overnight: Zurich - Hilton Hotel

Thursday, 09-March-2006

08h00: **ExCo actions:** ToT participants lists; Quality Manual; KPI's

Overnight: Zurich - Hilton Hotel

Friday, 10-March-2006

07h30: Depart hotel

09h45: Depart Zurich (LX236)

14h35: Arrive Cairo (LX236)

15h30: **Meeting:** Saiid Abdella

Overnight: Cairo - Semiramis Hotel

Saturday, 11-March-2006

08h00: **Preparation**

12h00: Depart hotel (by car)

16h00: Arrive El-Mansoura-Dikirnis

16h30: **Preparation**

Overnight: Development Support Communication Center

Sunday, 12-March-2006

08h00: **Training of Trainers Course: Day 1**

17h30: End of Day 1

Overnight: Development Support Communication Center

Monday, 13-March-2006

08h30: **Training of Trainers Course: Day 2**

18h30: End of Day 2

Overnight: Development Support Communication Center

Tuesday, 14-March-2006

08h30: **Training of Trainers Course: Day 3**

18h30: End of Day 3

Overnight: Development Support Communication Center

Wednesday, 15-March-2006

08h30: **Training of Trainers Course: Day 4**

17h30: End of Day 4

Overnight: Development Support Communication Center

Thursday, 16-March-2006

08h30: **Training of Trainers Course: Day 5**

14h00: End of Day 5

15h00: **Certificate Ceremony**

15h30: Depart El-Mansoura-Dikirnis

18h00: Arrive Cairo

18h30: **Meeting:** Sarwat Sakr, Said Abdella

Overnight: Cairo - Semiramis Hotel

Friday, 17-March-2006

08h00: **Reports, administration, data capture**

10h00: **Meeting:** Said Abdella

13h00: Depart hotel

15h45: Depart Cairo (LX237)

19h10: Arrive Zurich (LX237)

20h25: Depart Zurich (SA275)

Overnight: Plane

Saturday, 18-March-2006

08h10: Arrive Johannesburg (SA275)

10h10: Depart Johannesburg (SA543)

11h20: Arrive Durban (SA543)

12h20: Depart Durban

13h30: Arrive Pietermaritzburg

16h00: **Reports, administration, data capture**

Overnight: Home

KEY PERSONNEL CONTACTED

- Rudolf Guyer, CropLife Africa Middle East
- Peter van den Hoek, CropLife Africa Middle East
- Michel Chartouni, CropLife Africa Middle East
- Yves Demeure, CropLife Africa Middle East
- Sarwat Sakr, CropLife Africa Middle East
- Wolfgang Roesch, CropLife Africa Middle East
- Ali Mohamed Ali, CropLife Africa Middle East
- Bama Octave Yao, CropLife Africa Middle East
- Les Hillowitz, CropLife Africa Middle East
- Said Abdella, CropLife Egypt
- Dr. Mohamed El-Sherbini Dekhalia, Head, Development Support Communication Center, El-Mansoura-Dikirnis
- 14 participants

ACCOMPLISHMENTS

- Pre-ExCo meeting: KPI's and QM.
- ExCo meeting: see minutes.

- ExCo meeting actions: completed KPI's, ToT participants lists, QM Process 5 (Training) and 6 (Stewardship).
- Facilitated five day Training of Trainers course for 14 Participants from MoA.
- Presented hard and electronic copies of ToT and Safe Use training materials to all participants and other parties.
- Meeting with participants and CropLife Egypt on the way forward.
- Set up a system for future Arabic courses to be co-facilitated until complete handover, by year end.
- Set up for all ToT materials to be translated in Arabic, with Said Abdella.
- Discussed future cooperation with Iraqi Master Trainer program.
- Compiled and delivered report for the Minister of Agriculture.

ACTIONS REQUIRED

- See ExCo minutes
- All participants to submit training plans by end of April, 2006 to Peter Mills, CropLife Egypt and Ali Mohamed Ali (participants).
- Plan for future trainings in Egypt (AMA, CLE, PM).
- Translation, cooperation on ToT conversions to Arabic (SA, PM).
- Set up cooperation system for Iraqi Master Trainer program (PM, AMA, SA).

CONCLUSION

Assisted CropLife Egypt with cementing their relationship with the Ministry of Agriculture's Extension Service Sector.

Established several key Trainers to be used for the CropLife Egypt Dealers accreditation scheme, and possible Iraqi dealers training.

A long and difficult process ahead in translating the ToT into Arabic, including cooperation on interpretation of each section. Great confidence in Said Abdella to accomplish this by mid year.

Many actions from ExCo required.

Many thanks to Said Abdella of CropLife Egypt who provided incredible support and shared the training.

Peter Mills
18-February-2006

